



LBS CENTRE FOR SCIENCE AND TECHNOLOGY THIRUVANANTHAPURAM

B4/1316/2024

20/11/2024

NOTIFICATION

Subject: - Post Graduate Diploma and Diploma Examinations (Career Examinations)
DECEMBER 2024

It is hereby notified that the Post Graduate Diploma and Diploma Examination will commence during the month of January 2025.

1. Examination fees

COURSE	EXAMINATION FEE
All Post Graduate Diploma and Diploma Courses	AS mentioned in the Syllabus
	Cancellation – Rs. 300/-
	Revaluation – Rs. 200/- per paper
	Supplementary – Rs. 150/- per paper

Note: All fees mentioned above includes fee for mark list. Fine will be collected for late applications, and will be paid in addition to above fees.

2. Candidates will not be allowed to register for the Regular Examination in piecemeal. They shall register for all papers both Theory and Practical for which they have to pass. **For Supplementary Students (Specify the register number and subjects to which the candidate wishes to appear for theory/practical examination)**
3. Last Dates of submission of Application /Remittance of fees

Last date of remittance of fee without fine (submission of Application in the office)	16/12/2024
Last date of remittance of fee with fine of Rs 50/-	23/12/2024

4. The Controlling Officer's of the LBS SKILL CENTRE where the candidate had undergone the course shall scrutinize the applications and certify that the entries made by the candidates are correct and agree with the records of the Institution. Applications relating to those candidates who have remitted fee after the last dates will not be accepted and need not be forwarded to the head office.
5. If a regular candidate desires to **cancel** his candidature for the examination: he/she should apply in the prescribed form for cancellation within seven days after the completion of theory examination. Only the candidates who had applied for cancellation as stated above are eligible to get next appearance as Regular appearance. Absentees without cancellation will be treated as chance.
6. Candidates should preserve the admission tickets until they receive certificates of pass. No candidate will be allowed to sit for the examination without admission ticket on any day of examination.
7. Request for revaluation of answer paper should be submitted within 10 days after the publication of result.
8. All the documents pertaining to examination (Form1, 2, 3 & 4) along with supporting documents should reach Xtream Multimedia by 26/12/2024.
9. Mark list and certificate will be issued to the candidates through Xtream Multimedia Technical Services Pvt. Ltd.



Dr. M. Abdul Rahiman
DIRECTOR